

Lee on the Solent Community Notice Board

Terms and Conditions for use

- 1. Posters will promote community events taking place in Lee on the Solent or close villages and be restricted to non-profit organisations serving the needs of the community.**
No commercial or political notices or private sales posters will be permitted. In cases of dispute the Lee Residents Association Committee decision will be final.
Posters should originate from voluntary organisations, community groups, or other 'not for profit' groups serving the needs of the community (e.g. community associations, local pre-school playgroups, after school clubs, scout or guide movement events, local school PTA events, local music groups, local charity events etc.)
2. Lee Residents Association will use the remaining A4 slot for promulgating local issues deemed to be of suitable interest and priority
3. **Posters will be displayed for two (one copy) or four week (two copies) periods only.** Posters will be removed and recycled at the end of each two week period. Please note we are unable to return posters.
4. **Posters must be A5 portrait size only.**
5. If lack of space prevents all supplied notices from being displayed, priority will be given to posters promoting local Lee on the Solent events and then the submission date.
6. **Pre-booking of poster display periods** can be made by emailing membership@leeresidents.org.uk up to 8 weeks before the required start date. Pre-booked slots will be automatically cancelled if posters are not supplied by the deadline date/s and repeated failure to supply pre-booked posters by the deadline will result in the pre-booking facility being withdrawn from the offender.
7. **Posters for display must be supplied as hard copies only** three days before the last day of the preceeding month (for display on the first of the month) and by the 13th of the month (for display from the 16th) each for a two week period.
8. **Posters should be hand-delivered to the Lee Residents Association Contact Point Post Box in Tesco Extra, Pier St, Lee on the Solent, in an envelope marked "Posters", clearly stating (i) the date supplied; (ii) the initial date of display required; (iii) a contact phone number.**
9. **If a 4 week display period is required then TWO copies must be supplied and two display dates be marked on the envelope.** Display periods of longer than four weeks shall not be accepted
10. Organisations should note that acceptance of their poster does not guarantee display on the Lee on the Solent Community Notice Board, although every effort will be made to comply with their requests.
11. Lee Residents Association committee reserves the right to refuse any poster on the grounds that it might cause public offence.

If you have any queries, please e-mail: membership@leeresidents.org.uk

These terms and conditions can also be read and printed from the Lee Residents Association website by going to leeresidents.org.uk